



Republic of the Philippines  
**Department of Education**  
 MIMAROPA Region  
**SCHOOLS DIVISION OF MARINDUQUE**

Department of Education  
 Region of Marinduque  
**RECORDS SECTION**  
**RELEASED**  
 Name: 001650  
 Signature:   
 Date: JUN 03 2024

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

**TO :** Asst. Schools Division Superintendent  
 Chief Education Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads Concerned  
 ALS Teachers  
 All Others Concerned

**FROM:** **LYNN G. MENDOZA, EdD**  
 OIC-Schools Division Superintendent

**SUBJECT: CONDUCT OF 17<sup>TH</sup> GRADUATION CEREMONY FOR ALS PPA PASSERS  
 ELEMENTARY LEVEL AND MOVING UP CEREMONY FOR ALS PPA PASSERS  
 JUNIOR HIGH SCHOOL LEVEL**

**DATE:** May 30, 2024

1. With reference to DM-CT-2024-025 titled **“Reiteration of DepEd Memorandum No. 022, s. 2023 as basis on the Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for the School Year 2023-2024”**, dated January 23, 2024 and DepEd Order No. 23, s. 2024 titled **“Conduct of the K to 12 Basic Education Program End of School Year 2023-2024”**, this Division will conduct the **17<sup>th</sup> Graduation Ceremony for ALS PPA Passers (EL) and the Moving Up Ceremony for ALS PPA Passers (JHSL)** with the theme **“Kabataang Pilipino Para sa Matatag na Kinabukasan ng Bagong Pilipinas”** (“Filipino Youth: Building a Stronger Future for a New Philippines”) on June 3 to 5, 2024 on the following dates and venues per municipality:

District	Date and Time of Graduation	Venue of Graduation
Boac North & Boac South Districts	June 3, 2024 – 9:00 AM	Laylay Covered Court
Mogpog District	June 4, 2024 – 9:00 AM	Mogpog Covered Court
Buenavista District	June 5, 2024 – 9:00 AM	Buenavista Covered Court
Gasán District	June 5, 2024 – 2:00 PM	Gasán Tennis Court
Sta. Cruz East, Sta. Cruz North & Sta. Cruz South District	June 6, 2024 – 2:00 PM	Sta. Cruz Gymnasium
Torrijos District	June 7, 2024 – 9:00 AM	Torrijos Central School

*“DepEd Marinduque: Heart of the Philippines.  
 Lead to Excel. Excel to Lead.”*



2. This Office reminds the field to strictly adhere with DepEd Order No. 9 s. 2023 titled **“An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites”** which was disseminated through Unnumbered Division Memorandum dated May 10, 2024. In addition, the following enclosures from that issuance maybe used as reference:

- Enclosure No. 3 - Sample Front Page of Invitation
- Enclosure No. 4 - List of DepEd Officials
- Enclosure No. 6 - Sample Program for Completion/Graduation Ceremony

3. Attached also as enclosures to this Memorandum are the different templates for Alternative Learning System certificates

- Enclosure No. 1 - Sample Template for A&E Elementary Level Certificate
- Enclosure No. 2 - Sample Template for Grade 10 Certificate of Completion
- Enclosure No. 3 - Sample Template for Special Institution Certificate

4. Immediate dissemination of this Memorandum is desired.

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*

**Sample Template for A&E Elementary Level Certificate**



Republika ng Pilipinas  
*Republic of the Philippines*  
**Kagawaran ng Edukasyon**  
*Department of Education*

**REHIYON XXX**  
*REGION XXX*

**SANGAY NG XXXXXXXXX**  
*DIVISION OF XXXXXXXX*

**PUROK NG XXXXXXXXX**  
*DISTRICT OF XXXXXXXX*

**XXXXXXXXX COMMUNITY LEARNING CENTER**

Pinatutunayan nito na si  
*This certifies that*

**JUAN R. DELA CRUZ**

Learner Reference Number (LRN) : xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Elementarya na itinakda  
*has satisfactorily completed the requirements of the Elementary Curriculum as prescribed*  
ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Alternative Learning System of the Department of Education and is therefore awarded this*

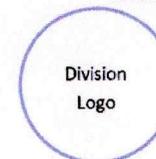
**KATUNAYAN**

**CERTIFICATE**

Nilagdaan sa XXXXXXXXX, Pilipinas nitong ika- \_\_\_\_ ng \_\_\_\_, 20\_\_  
*Signed in XXXXXXXX, Philippines on the \_\_\_\_ day of \_\_\_\_, 20\_\_*

**XXXXXXXXX**  
Pansangay na Tagapamanihala ng mga Paaralan  
*Schools Division Superintendent*

XXXXXXXX-2023-2024-XXXX



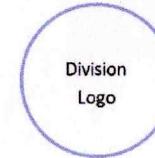
*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*

**Sample Template for A&E JHS Completion Certificate**



Republika ng Pilipinas  
*Republic of the Philippines*  
**Kagawaran ng Edukasyon**  
*Department of Education*  
**REHIYON XXX**  
*REGION XXX*  
**SANGAY NG XXXXXXXXX**  
*DIVISION OF XXXXXXXXX*

XXXXXXXX-2023-2024-XXXX



**XXXXXXXX COMMUNITY LEARNING CENTER**

Pinatutunayan nito na si  
*This certifies that*

**JUAN R. DELA CRUZ**

Learner Reference Number (LRN) : xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Junior High School na itinakda  
*has satisfactorily completed the requirements of the Junior High School Curriculum as prescribed*  
ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Alternative Learning System of the Department of Education and is therefore awarded this*

**KATUNAYAN**

**CERTIFICATE**

Nilagdaan sa XXXXXXXX, Pilipinas nitong ika- \_\_\_\_\_ ng \_\_\_\_\_, 20\_\_  
*Signed in XXXXXXXX, Philippines on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_*



**XXXXXXXX**

Pansangay na Tagapamanihala ng mga Paaralan  
*Schools Division Superintendent*

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*

### Sample Template for Special Institutions Certificate

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> <b>Kagawaran ng Edukasyon</b> <i>Department of Education</i> <b>REHIYON XXX</b> <i>REGION XXX</i> <b>SANGAY NG XXXXXXXXX</b> <i>DIVISION OF XXXXXXXX</i></p>	<p>XXXXXXXX-2023-2024-XXXX</p> <p>Division Logo</p> 
<p>Pinatutunayan nito na si <i>This certifies that</i></p> <p><b>JUAN R. DELA CRUZ</b> Learner Reference Number (LRN) : xxxxxxxxxxxx</p> <p>ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos sa Kurikulum ng Junior High School na itinakda <i>has satisfactorily completed the requirements of the Junior High School Curriculum as prescribed</i> ng Alternatibong Sistema ng Pagkatuto ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>by the Alternative Learning System of the Department of Education and is therefore awarded this</i></p> <p><b>KATUNAYAN</b> <b>CERTIFICATE</b></p> <p>Nilagdaan sa XXXXXXXX, Pilipinas nitong ika- ____ ng ____, 20__ <i>Signed in XXXXXXXX, Philippines on the ____ day of ____, 20__</i></p> <p><b>XXXXXXXX</b> Pansangay na Tagapamanihala ng mga Paaralan <i>Schools Division Superintendent</i></p>		
		

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*